

Master Plan Steering Committee
Meeting Minutes
March 9, 2016

Members Present: Didi Chadran, Kara Minar, Victor Normand, SusanMary Redinger Lucy Wallace

Liaisons Present: Don Ludwig, Joe Theriault, Jaye Waldron

Planning Board Consultant: Bill Scanlan

Burns & McDonnell Consultant: Chris Marshall

The meeting was called to order at 7 PM.

Administrative: The minutes of March 3, 2016 were approved as presented.

Plan Review: Chris Marshall, B&McD, was present to gather committee comments on B&McD's integration of Devens' factors into the draft Master Plan. It was agreed that we needed common terms to differentiate between residential Harvard, Harvard portion of Devens and Harvard with Devens. Bill will add to the glossary the terms Residential Harvard, Harvard (referring to general services) and Harvard/Devens or Combined Harvard & Devens. After a chapter by chapter review Chris explained the next steps would be to review our comments with Mark Kasinskas and then send us a revised draft. The chapters reviewed were:

Chapter 2, Land Use

Chapter 3, Natural Resources & Open Space

Chapter 4, Population & Housing

Chapter 5, Harvard's Economy

Chapter 6, Cultural Resources

Chapter 7, Community Services & Facilities

Chapter 8, Circulation & Traffic

Chapter 9, Devens

Except for Kara, Bill has received comments and edits from the committee members on their respective chapter reviews and is in the process of incorporating them into another draft. Once he receives the edits from B&McD on the Devens factors, he will generate the final, final draft of the Master Plan. It should be made available on our website before the public hearing on March 24th.

Public Outreach: Didi noted that John Osborne had inquired about getting a copy of the draft Plan before the hearing. It was agreed that Didi will post the final draft Plan once available, and hearing reminder on our website. He will also put notices on Facebook and NextDoor Harvard regarding the hearing and directing the public to our website to read the draft Plan. Didi will also make sure we have cable coverage for the hearing.

Administrative/Final Meetings: An invoice from J&S Printing in the amount of \$1,011.18 was approved. The power point for the March 24th hearing will be reviewed at our March 17th meeting. After the hearing, comments, if any, will be incorporated into the Plan. The Master Plan will be presented to the Planning Board for adoption at its March 31st meeting.

The meeting was adjourned at 9:10 PM.